

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE  
ST. MARY'S GLACIER WATER AND SANITATION DISTRICT  
HELD

Monday, June 5, 2023

A special meeting of the Board of Directors of the ST. MARY'S GLACIER WATER AND SANITATION DISTRICT (referred to hereafter as the "Board") was convened on Monday, the 5th day of June, 2023, at 6:00 P.M., via Zoom and at the Alice Schoolhouse, 271 Silver Creek Road, Idaho Springs, Colorado.

ATTENDANCE

Directors in Attendance Were:

Thomas Meyers, Director  
Hans Hultgren, Assistant Secretary  
James Jandreau, Assistant Secretary  
Glenn Clark, Treasurer

Directors Absent but Excused:

Bruce Hohne, President

Also, in Attendance Were:

Colin B. Mielke; Seter & Vander Wall, P.C.  
Chris Oeland, District Operations  
Gabrielle Begeman, ORC Water Professionals, LLC  
And various members of the public

The meeting was called to order at approximately 6:00 P.M.

It was confirmed that a quorum of the Board was present.

DISCLOSURE  
MATTERS

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

ADMINISTRATIVE  
MATTERS

Agenda: The Board reviewed the agenda. Following review and discussion, upon motion duly made seconded and, upon vote unanimously carried, the agenda was approved as presented.

PUBLIC COMMENT

The Board opened the meeting for public comment.

Sharon Healy requested an update on the 2023 water freeze. The Board noted that it is an agenda item for discussion during the meeting.

There being no further public comment, the public comment period was closed.

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SPECIAL MEETING  
ITEMS

Update regarding 2023 Water Freeze: Ms. Begeman stated that the District continues to work on identifying the cause of the 2023 water freeze, but the cause has not yet been determined. Ms. Begeman described some of the theories and suggested actions, including inspections and turning of valves. Mr. Oeland confirmed he will begin inspecting and turning valves, which will also assist in determining various pipe sizes in the District's system. The Board further discussed the possibility of creating a loop throughout the system or to revert the system to how it was before recent construction to see if those actions alleviate the freezing.

Update regarding District Map: The Board noted that it has not received an updated map of the District's systems, but that it has been requested from Mr. Orsatti.

Discussion regarding Summer Employees: Director Meyers informed the Board he has identified two people to serve as temporary summer employees. The Board discussed the need for additional labor during the summer months, and upon motion made, seconded and unanimously carried, the Board approved the hiring of two summer employees. Director Meyers will coordinate with Pinnacle Consulting Group regarding adding the employees to payroll.

Discussion regarding Priority List: The Board discussed the District's priority list and that the main priority is to fix the 2023 water freeze. The Board instructed Mr. Oeland to begin exercising valves with one of the temporary employees as quickly as possible.

Discussion regarding Engineering RFP Process: The Board discussed the status of the RFP process for engineering services. The Board requested legal counsel contact all firms that requested the RFP package and remind them of the submittal deadline. Director Hultgren requested legal counsel redistribute to the Board the list of firms that requested the RFP package.

Update regarding Purchase of Valves: The Board and Mr. Oeland discussed quotes for valves that Mr. Carrano provided to Director Jandreau. Upon motion made, seconded and unanimously carried, the Board approved the purchase of four 8-inch valves for a not-to-exceed price of \$10,000, and instructed Mr. Oeland to complete the purchase prior to the Board's next meeting.

After additional discussion, and upon motion made, seconded and unanimously carried, the Board approved the purchase of additional valves, with the sizes to be determined by Mr. Oeland, for a not-to-exceed price of \$12,000. Those valves are to be purchased only after the four 8-inch valves are purchased first.

Discussion regarding Excavator for District: Director Meyers noted that an excavator will not be necessary for at least a couple weeks, and requested this item be added to a future board meeting agenda.

Committee Updates: Director Hultgren provided brief updates on committee activities, noting that more in-depth updates will be provided as the committees begin performing their various tasks.

DIRECTORS ITEMS

2024 State Revolving Fund Update: The Board discussed the status of the District’s 2024 State Revolving Fund survey, which is required to be completed by the end of June.

Update regarding Employee Guidebook: The Board noted that it received additional information regarding Mr. Oeland’s authorization to use the District’s truck for personal uses, which had been modified by the Employee Guidebook changes approved at the last meeting. Upon motion made, seconded and unanimously carried, the Board approved Mr. Oeland’s use of the District’s truck and directed legal counsel to ensure the Employee Guidebook updates are corrected to ensure such usage is allowed for Mr. Oeland.

Election of Officers: The Board discussed the election of the Board President. Upon motion made, seconded and unanimously carried, the Board appointed Director Hultgren as the Board President. Mr. Mielke confirmed he will prepare an updated authorized signatory resolution for approval at the next meeting.

Discussion regarding Extension of Sewer: Mr. Oeland informed the Board he received a request for information on sewer main line extensions from the owner of 47 Silver Creek Road. Mr. Oeland stated he would send information to Mr. Mielke to research the matter further.

Discussion regarding Construction of Alice Well: Director Jandreau asked whether construction of a well in the Alice neighborhood would be more beneficial than creating a loop of the District’s water system. He requested that this matter be added to a future meeting agenda for further discussion.

OTHER ITEMS

There were no additional items.

EXECUTIVE SESSION

There was no executive session held.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at approximately 7:45 P.M.

By:

  
Thomas Mevers (Aug 9, 2023 13:57 MDT)  
Secretary








# 00676973

Final Audit Report

2023-08-09

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